

## ADVERTISEMENT NO. TCF/02/CONT/ADVT-07/2025

### ENGAGEMENT OF EXPERIENCED PERSON ON FIXED TERM CONTRACT BASIS

Cement Corporation of India Limited is a Central Government Public Sector Undertaking engaged in manufacturing and marketing of Cement. CCI proposes to engage qualified and experienced professionals for the following positions on Fixed Term Contract basis at Tandur Cement Factory.

CCI wishes to engage the following positions for Tandur Cement factory through a **Walk-in Interview on 02.01.2026, i.e. Friday at 10.00 am** at CCI Ltd., Tandur Cement Factory, Karankote Village, Tandur Mandal, Vikarabad district, Telangana. Details of the available positions along with essential and desirable qualifications are given below:

S N	Post	No. of Vacancies	Educational Qualification/ Experience	Maximum age limit	Maximum Fixed monthly Remuneration
1	Supervisor (Electrical)	03	1. ITI-Electrician/ Diploma in Electrical/ B. Tech/ BE-Electrical 2. B.Tech/BE - Minimum 02 years of experience / Dip. In Elect. Minimum 03 years experience / ITI- Elect. Minimum 05 years experience	Max 58 years	Negotiable
4	SAP/Weighbridge Operator (Production)	02	1. Any Graduate/ 2. Minimum 01 years of experience in SAP/Weighbridge Operation		Negotiable

- **CONTRACT PERIOD:** Initially for period of two years extendable further for two years or till attaining the age of 62 years, based on his performance & requirement of the corporation. The contract can be terminated by the management as per the requirement of the corporation without assigning any notice.
- **ACCOMMODATION:** If required corporation will provide residential accommodation in township at nominal rent & electricity charges during the period to attend duties in shifts and during emergency requirement of unit at par with regular employees.
- **PLACE OF POSTING:** At Tandur Cement Factory or any place in India as per requirement.
- **LEAVE:** The selected candidate(s) shall be entitled for 12 days paid leave during one year engagement (01 day per month).
- **EXPERIENCE REQUIREMENT, JOB PROFILE & RESPONSIBILITIES:**
  1. **Supervisor (Electrical Department):**
    - a) Operation and maintenance of Electrical systems, HT&LT Motors, Transformers, Switchgear Equipments both HT & LT, all types of starters, LRS & GRR, Filtration of transformer oil, circuit breakers 6.6 KV (MOCB, VCB, SF6).

- b) Maintenance & trouble shooting of different electrical equipments.
- c) Good skills & experience in analysis & implementation of schemes, drawings, cable schedule & termination details of electrical equipments.
- d) Passenger lift, ESP panels, cable laying, cable joints, termination and cable joining work, protective relays, Energy management system, 6.6 KV & 415 Volts switch gear panels.
- e) Manpower planning, job allocation, preparation of maintenance schedules & record keeping of individual equipment history and indenting of spares.
- f) To be handle shift operations of both plant Electrical & 132 KV substation.
- g) Should ready to work in shifts and available for 24 hours in the headquarter
- h) Other miscellaneous activities assigned by competent authority/ HOD (E&I) from time to time

**2. SAP/Weighbridge Operator (Production):**

- a) Operate SAP system for timely updating of raw material receipts and productions and stock movement.
- b) Monitor and maintain virtual stock levels to ensure alignment with physical stock.
- c) Coordinate with packing plant and dispatch team to validate weighments and gate entries.
- d) Generate and print challans and loading slips through SAP/Weigh bridge system.
- e) Ensure accurate data entry of truck numbers, transporter details, and customer names and cement type.
- f) Cross-verify incoming and outgoing materials and update SAP records accordingly.
- g) Operate weighbridge efficiently to ensure proper truck weighing, zero tampering and accurate logs.
- h) Coordinate with security and logistics teams to regulate truck movement and prevent congestion.
- i) Conduct daily backup and reconciliation of weighbridge and SAP data.
- j) Handle routine troubleshooting of weighbridge systems and escalate technical issues promptly.
- k) Maintain logs and MIS reports of dispatches and stock transfers.
- l) Provide timely updates to the production and sales teams regarding dispatch status and stock levels.
- m) Support internal and external audits with necessary data and documentation.
- n) Should ready to work in shifts and available for 24 hours in the headquarter
- o) Other miscellaneous activities assigned by competent authority/ HOD (Prod) from time to time

➤ **HOW TO APPLY:**

Interested candidates shall report at CCI Ltd., Tandur Cement Factory, Karankote Village, Tandur Mandal, Vikarabad District, Telangana 501158 on 02.01.2026, i.e. **Friday at 10.00 am** for registration and should submit duly filled-in application forms with recent passport-size photograph affixed, along with self-attested true copies of testimonials of educational qualifications, experience, date of birth, community, extra-curricular activities etc. All original documents in support of qualifications, age, etc. should be produced at the time of walk-in interview for verification.

➤ **GENERAL TERMS& CONDITIONS:**

1. Candidates applying for the above position should possess the Essential Qualification as per the details given.
2. Selected candidate will be engaged initially for a period mentioned as above. Subsequently his/ her tenure may be extended depending upon the exigencies of work at sole discretion of the Management and satisfactory performance of the candidate.
3. The selection of the candidate(s) will be based on the walk-in interview to be held at CCI Ltd., Tandur Cement Factory, Karankote Village, Tandur Mandal, Vikarabad District, Telangana 501158. Candidates should report to the venue at 10.00 AM on the interview day for registration.
4. Canvassing in any form is liable to rejection of the candidature.

5. The Company will not provide accommodation & TA/ DA for candidates appearing for the interview.
6. Selected candidates will pay on lump-sum basis and not eligible for ESI & EPF benefits
7. The application form can also be downloaded from the link [www.ccilttd.in/careers](http://www.ccilttd.in/careers)
8. The Management of CCI reserves the right to reject any candidature in view of incomplete information provided by the candidate or for any other reason.
9. The selected candidate should have a clear record and his/ her engagement is based on receipt of vigilance clearance, if engaged from Government/ PSU.

➤ **MEDICAL EXAMINATION:**

1. Candidates shortlisted after interview are to appear for document verification with their medical reports signed by Chief Medical Officer (CMO) of a Govt. of Hospital, in the prescribed format of CCI as per medical standards of CCI.
2. The candidate's medical reports shall be examined by CCI's Factory Medical Officer before document verification.
3. Candidates found to be medically unfit, as per CCI's recruitment rules; will not be considered for document verification.

➤ **NOTE:** Any Query please contact HOD (P&A) email: [dk.adil@ccilttd.in](mailto:dk.adil@ccilttd.in) or on Mobile: 8019579330.

**s/d**  
**HOD (P&A)**